



Government of West Bengal
Office of the Chief Medical Officer of Health, Jalpaiguri
District Health Administrative Building, 1st Floor, Hospital Road,
Jalpaiguri-735101 : Fax-03561-232001 : Ph-03561-225394
E-mail: cmohojal2020@gmail.com / cmohofficejalpaiguri@gmail.com

Memo No. CMOH/Tender/2776

Dated, Jalpaiguri 12/07/2022

NOTICE INVITING TENDER FOR SUPPLY OF TIFFIN PACKET & COOKED FOOD

The Chief Medical Officer of Health, Jalpaiguri invites bids through two bid systems (Technical and Financial Bid) from Owners of Canteen /Firms/ Caterer/SHG's/Individuals for supplying Tiffin Packet & Cooked Food in different training programmes and work shop under Chief Medical Officer of Health, Jalpaiguri for the period of one year from the date of signing the contract. The commercial bids of the technically successful bidders will be evaluated based on the criteria of offering the lowest rate for food charges.

Sl No.	Name of the work	Earnest Money
1	Supplying Tiffin Packet & Cooked Food for Different Training programme & Work Shop under the CMOH, Jal.	10,000/-

Description of foods and rate details are as follows :-**Tiffin Packet**

Group	SL No	Item	Quantity	Max. Quoted Rate
A (1)	1	Renowned Branded Pastry	1 Pcs	Rs. 50/- (Fifty Rupees) Only
	2	Singapuri Banana (Large Size)	1 Pcs	
	3	Sweet (kalakand)	1 Pcs	
	4	Tea (80 ML)	2 times	
	5	Boiled Egg	1 Piece	

Or

Group	SL No	Item	Quantity	Max. Quoted Rate
A (2)	1	Puri	4 Pcs	Rs.40 /-(Fourty Rupees Only)
	2	Mix Vegetable	Sufficient quantity	
	3	Sweet	1 Pc	

Or

Group	SL NO	Item	Quantity	Max. Quoted Rate
A (3)	1	Sweets 4(four) types	1 pc each type	Rs.110 /-(One hundred and ten)Only
	2	Fruit Juice	200 ML	
	3	Burger/Pizza/Hotdog/Patties /Sandwich	1 Pc	

Or

Group	SL No	Item	Quantity	Max. Quoted Rate
A (4)	1	Renowned Branded Pastry	1 Pcs	Rs.40/-(Forty)Only
	2	Renowned Branded Patties	1 Pcs	
	3	Tea (80ml)	1 Cup	

Group	Sl No	Item	Quantity	Max. Quoted Rate
B (1)	1	Cooked Fine Rice (High Quality Basmati Rice)	150 gm	Rs. 160/- (Hundred and Sixty Rupees) per plate only including all taxes
	2	Moong Daal	150 gm	
	3	Seasonal fired vegetable	100 gm	
	4	Mixed vegetable (seasonal)	150gm	
	5	Chicken Curry/Panner for veg	200 gm	
	6	Chutney	80 ml	
	7	Rasgulla	One large size	
	8	Mouth Refresher	1 packet	

Or

Group	Sl No	Item	Quantity	Max. Quoted Rate
B (2)	1	Cooked Fine Rice (High Quality Basmati Rice)	150 gm	Rs. 165/- (Hundred and Sixty Five Rupees) per plate only including all taxes
	2	Moong Daal	150 gm	
	3	Seasonal fried vegetable	100 gm	
	4	Mixed vegetable(seasonal)	150gm	
	5	Fish (Katal/Rui/Aarh)	100gm 1 Pc	
	6	Chutney	80ml	
	7	Rasgulla	One large size	
	8	Mouth Refresher	1 packet	

Or

Group	Sl No	Item	Quantity	Max. Quoted Rate
B (3)	1	Fried Rice	150 gm	Rs. 120/- (One Hundred and Twenty) Only per Plate including all taxes
	2	Chili Chicken	200 gm	
	3	Chutney	80 Ml	
	4	Rasgulla	One large size	
	5	Mouth Refresher	1 packet	

Or

Group	Sl No	Item	Quantity	Max. Quoted Rate
B (4)	1	Chicken Biryani	150 gm	Rs. 150/- (One Hundred and Fifty) Only per Plate including all taxes
	2	Rasgulla	One large size	
	3	Mouth Refresher	1 packet	

Or

Group	Sl No	Item	Quantity	Max. Quoted Rate
B (5)	1	Cooked Fine Rice (High Quality Basmati Rice)	150 gm	Rs. 245/- (Two Hundred and Forty Five Rupees) per plate only including all taxes
	2	Moong Daal	150 gm	
	3	Seasonal fried vegetable	100 gm	
	4	Mixed vegetable(seasonal)	150gm	
	5	Small Fish Curry	100gm	
	6	Mutton	150gm/4 Pcs	
		Chutney	80 Ml	
	6	Rasgulla	One large size	
	7	Mouth Refresher	1packet	

Braverages

Group	Sl No	Item	Quantity	Max. Quoted Rate
C	1	Water Bottle 500ml.	01	10

A) General Instructions:-

1. Please read the Terms and conditions carefully before filling up the documents. Incomplete Tender documents will be rejected.
2. Tender received without the prescribed EMD of Rs. 10,000/- shall be rejected. The EMD of successful bidder can be converted as a part of security deposit.
4. Person signing the bid or other documents connected with tender must clearly write his/her name and also specify the capacity in which signing.
5. The authority reserves the right change the condition of the tender before opening of the Technical Bid and reject any or all the tenders without assigning any reason.
6. The authority reserves the right to Conditional Tender will not be accepted & will be rejected outright.
7. This invitation for bids is open to all firms providing contain catering services as given in scope of work. In addition, the bidder should fulfill eligibility criteria as specified. The successful bidder will be, who satisfies all the pre qualification criteria & whose total rate for all groups(A) Tiffin Packets + (B) Lunch +(C) Braverages will be the lowest.
8. The bidder will ensure that raw materials used for cooking are of very good quality, safe for human consumption and conform to the standard laid down by the state government in this regard from time to time. In the event of any food poisoning/contamination the bidder will be held fully responsible and liable to penal action as per law. The bidder will ensure proper sanitization/hygienic conditions in the canteen premises and deploy persons free from infectious disease and the eatable will be served in neat & clean utensils.
9. The food shall be cooked, stored and served under hygienic conditions.
10. The contract shall remain valid for 1 year from the date of its commencement. The contract can be further extended on the same terms and conditions on yearly basis on the satisfactory performance of the contract. The right of such extension is reserved by client.
11. This office will provide only cooking and serving place. All kind of cooking and serving utensils & materials must be brought by the L1 bidder. Supply of Sufficient Drinking Water at the programme vanue should be ensured by the bidder also.
12. The L1 bidder should sign an agreement with the undersigned in a Rs. 10/- (Ten Rupees) Non-Judicial Stamp Paper within seven days after issuance of this AOC that they will abide by all the terms and conditions of this AOC, else this order will be treated as cancelled.
13. The work order may be extended after completion of the one year contract period, subject to satisfactory service and mutual agreement between the L1 bidder and the purchaser i.e Chief Medical officer of Health, Jalpaiguri.
14. If at any point of time, the undersigned satisfies that the L1 bidder is supplying below standard food, the work order may be cancelled straightway from this end without giving any prior intimation thereof .
15. If the L1 bidder wants to discontinue their service, they have to give prior intimation to the undersigned, one month before discontinuing their service.

B) Eligibility for Quoting :-

Any bonafide bidder having essential qualifications as mentioned in this tender document could bid for the tender. The price is to be quoted in Indian Rupees only including all charges and Payments for the supply order will be made on availability of fund.

C) Earnest Money :-

1) The amount of Earnest money is Rs.10,000/-(Ten thousand). The earnest money should be deposit through Demand Draft/Bankers Cheque in favor of The Chief Medical Officer of Health, Jalpaiguri. Earnest Money to be deposited along with the Technical bid document at the time of submission of tender .

2) Refund of Earnest Money :-

The Earnest money will be released to the successful and unsuccessful Tenderers on application for the same to the Chief Medical Officer Of Health, Jalpaiguri after selection of L1 bidder & finalization of the tender.

3) Forfeiture of Earnest Money :-

The earnest money of the Tenderer will liable to be forfeited if the Tenderer withdraws his tender as a whole or for any particular item or items at any stage after the opening of the tender or fails to supply the quoted items after selection as L1 Bidder.

D) Submission of Bids :-

The tender is to be submitted in a two Bid System. Both Technical Bid, Financial Bid are to be submitted concurrently & duly signed by the tenderers. All papers must be submitted in English language.

1) Technical Bid (Statutory Cover Containing the following documents) :-

Sl No	Category	Sub Category Description
A	Certificates	PAN Card of the authorized signatory
		Professional Tax Registration Certificate
		GST Registration Certificate
		Trade License for F/Y 2022-2023
B	Financial Information	Income tax Return to be submitted for the Assessment year 2022-2023
C	Company Details	Registration with Registrar of Companies (if applicable)
		Partnership Deed in case of Partnership Firm (if applicable)
		Power of Attorney (if applicable)
D	Certificate	Valid FSSAI (Food licence) certificate for supplying of Cooked Food
E	Undertaking	Undertaking for not ever been blacklisted by the Govt. / Non. Govt Agency
F	Earnest Money	Earnest Money of Rs. 10,000/- have to deposit by D.D./ B. Cheque

2) Financial BID :-

The folder as "Financial Bid" shall contain base price in Indian Rupee including all charges.

E) Evaluation of the tenders :-

- a) During the tender evaluation process, the "Bid A" will be opened first. Those Tenderer who have qualified the essential & other requirements will be identified and only their "Bid B" i.e. Financial bid will be opened. The "Bid B" of those Tenderer failing to meet the technical & other requirements of participating in the tender will not be opened and be rejected. The Tenderer offering the item found suitable and as being as per the tender specifications will only be selected. The Tenderer who have been so identified to have been technically suitable in the context of above will be deemed to have passed the test of essential and other requirement of the quoted item or items.
- b) The "Bid B" (Financial Bids) of only these tenderers passing the essential and other requirement test will be opened. If found suitable in the context of above prequalify -cation etc., the Tenderer quoting the lowest rate will be considered as successful.
- c) Supply Orders for the said works will be placed with the successful tenderers after the execution of the agreements. The successful tenderer will have to complete the work within the specified time within the specified time schedule that had been assured at the time of selection as successful bidder.

F) Withdrawal /Cancellation & Purchase Policy of Tendering Authority :-

The tendering authority reserves the right to withdraw any item from the tender at any stage. The selection of such item, if already made in favour of any Tenderer, shall be treated as cancelled. The tendering authority reserves the right to reject or accept any tender or part or in full thereof at any stage or to split any tender without assigning any reason. Withdrawal of tender or any revision after submission of tender by the Tenderer will not be allowed.

G) Penalty Clauses (Penalty for formation of cartel or furnishing of fraudulent / misleading documents) :-

If during the tender process or at any state during the validity of the tender period, it is found that a Tenderer(s) has formed a cartel in what so ever form or name to fix up the rates or bidders to the detriment of the fairness of the tender process, penal measures shall be initiated. Similar penal measures shall also be initiated against those tenderers who have submitted false/ misleading/fraudulent documents or made incorrect declarations. The penal measure will be Forfeiture of Earnest Money, Forfeiture of Security Deposit if enlisted as a successful bidder.

H) Appeal :-

Appeal against the decision of the Chief Medical Officer of Health, Jalpaiguri and to impose such a penalty will lie with Tender Selection Committee. Review against the decision of the T.S.C. will lie with Health & F.W. Deptt of the Govt.

I) Agreement :-

On a tender being accepted, intimation of acceptance will be forwarded to the Tenderer by Chief Medical Officer of Health, Jalpaiguri. After communication of the same, the Tenderer will have to execute agreement in the prescribed form with the Chief Medical Officer of Health, Jalpaiguri.

J) Payments Terms :-

Payment will be made through e payment system through ECS/RECS/RTGS after execution of the work subject to on being selected, the successful vendors will have to submit one application to the Chief Medical Officer of Health, Jalpaiguri, stating name of the payee/ recipient, Bank account no with MICR code, IFSC of the payee/ recipient for making e payment. No manual payment is allowed to be made as far as practicable.

K) Date & Time Information :-

All sealed tenders along with necessary documents and enclosures will have to be sent by Registered post/Speed post/Courier /Physically by hand only so as to reach to the office of the undersigned latest by **4:00 pm 22/07/2022**. Postal delay will not be excused so intending Tenderers are requested to be aware on this event. The received Tenders will be **opened on 25/07/2022 at 4:00pm** in the chamber of undersigned. The Chief Medical Officer of Health, Jalpaiguri reserves the right to extend the period of submission of tender documents, the date of opening of the tender, cancel or modify this tender notice partly or in whole accept or reject in whole of any or all the tenders without assigning any reasons thereof.

- 11)** The Tender offers are to be sent in a sealed cover with superscription
"TENDER FOR TIFFIN & LUNCH" VIDE MEMO NO.2776 DATED.

CHIEF MEDICAL OFFICER OF HEALTH, JALPAIGURI RESERVES THE RIGHT TO CHANGE THE ABOVE SCHEDULE IN CASE OF ANY EXIGENCIES AFTER PUTTING UP A NOTICE IN THE DEPARTMENTAL WEBSITE AND CMOH OFFICE, JALPAIGURI.

Signature
CMOH & Secretary
DH&FW Samiti, Jalpaiguri

Dated. 12/07/2022

Memo No. CMOH/JAL/Tender/2776/(19)

Copy forwarded for information and wide circulation to:-

1. The OSD, Public Health, North Bengal
2. The District Magistrate, Jalpaiguri
- 3-5. The Dy. Chief Medical Officer Of Health-I/II/III, Jalpaiguri
6. The Superintendent, District Hospital, Jalpaiguri
7. The Superintendent Mal SD Hospital, Jalpaiguri
- 8 -14. All B.M.O.H, Jalpaiguri District.
15. The Accounts Officer & Treasurer, DH & FWS, Jalpaiguri
16. The District Accounts Manager, DPMU, Jalpaiguri
17. The DSM NHM with the direction to upload the matter to www.jalpaigurihealth.com
18. The DPM, NHM with the direction for wide publicity of this notice.
19. Notice Board of the undersigned office.

Signature
CMOH & Secretary
DH & FW Samiti, Jalpaiguri

ANNEXURE - I
APPLICATION FORMAT

Page no.7

To
The Chief Medical Officer Of Health
Jalpaiguri

Sub: Submission of Tender for Tiffin & Lunch

Sir,

(1) We have thoroughly read all the terms and conditions of this tender guideline and is ready to execute the said work/works in accordance with that. (2) We further understand that you are not bound to accept the lowest or any bid you may receive against your above-referred tender enquiry. (3) We also understand that the tender selection committee reserves right to accept or reject any bid without assigning any reason thereof. (4) We confirm that we do not stand deregistered/ banned/blacklisted by any Government Authorities/Organization/Institution etc. Brief of court/legal pending, if any, are following :-

We would authorize and request any Bank, Person, Firm or Corporation to furnish pertinent information as deemed necessary and/ or as requested by you to verify this statement.

TIFFIN PACKET

Group	SL No	Item	Quantity	Max. Quoted rate	Quoted rate
A (1)	1	Renowned Branded Pastry	1 Pcs	Rs. 50/- (Fifty Rupees) Only	
	2	Singapuri Banana (Large Size)	1 Pcs		
	3	Sweet (kalakand)	1 Pcs		
	4	Tea (80 ML)	2 times		
	5	Boiled Egg	1 Piece		

Or

Group	SL No	Item	Quantity	Max. Quoted rate	Quoted rate
A (2)	1	Puri	4 Pcs	Rs.40 /-(Fourty Rupees Only)	
	2	Mix Vegetable	Sufficient quantity		
	3	Sweet	1 Pc		

Or

Group	SL NO	Item	Quantity	Max. Quoted rate	Quoted rate
A (3)	1	Sweets 4(four) types	1 pc each type	Rs.110 /- (One hundred and ten)Only	
	2	Fruit Juice	200 ML		
	3	Burger/Pizza/Hotdog/Patties /Sandwich	1 Pc		

Or

Group	SL No	Item	Quantity	Max. Quoted rate	Quoted rate
A (4)	1	Renowned Branded Pastry	1 Pcs	Rs.40/- (Forty)Only	
	2	Renowned Branded Patties	1 Pcs		
	3	Tea (80ml)	1 Cup		

Group	Sl No	Item	Quantity	Max. Quoted Rate	Quoted Rate
B (1)	1	Cooked Fine Rice (High Quality Basmati Rice)	150 gm	Rs. 160/- (Hundred and Sixty Rupees) per plate only including all taxes	
	2	Moong Daal	150 gm		
	3	Seasonal fired vegetable	100 gm		
	4	Mixed vegetable (seasonal)	150gm		
	5	Chicken Curry/Panner for veg	200 gm		
	6	Chutney	80 ml		
	7	Rasgulla	One large size		
	8	Mouth Refresher	1 packet		

Or

Group	Sl No	Item	Quantity	Max. Quoted Rate	Quoted Rate
B (2)	1	Cooked Fine Rice (High Quality Basmati Rice)	150 gm	Rs. 165/- (Hundred and Sixty Five Rupees) per plate only including all taxes	
	2	Moong Daal	150 gm		
	3	Seasonal fried vegetable	100 gm		
	4	Mixed vegetable(seasonal)	150gm		
	5	Fish (Katal/Rui/Aarh)	100gm 1 Pc		
	6	Chutney	80ml		
	7	Rasgulla	One large size		
	8	Mouth Refresher	1 packet		

Or

Group	Sl No	Item	Quantity	Max. Quoted Rate	Quoted Rate
B (3)	1	Fried Rice	150 gm	Rs. 120/- (One Hundred and Twenty) Only per Plate including all taxes	
	2	Chili Chicken	200 gm		
	3	Chutney	80 Ml		
	4	Rasgulla	One large size		
	5	Mouth Refresher	1 packet		

Or

Group	Sl No	Item	Quantity	Max. Quoted Rate	Quoted Rate
B (4)	1	Chicken Biryani	150 gm	Rs. 150/- (One Hundred and Fifty) Only per Plate including all taxes	
	2	Rasgulla	One large size		
	3	Mouth Refresher	1 packet		

Or

Group	Sl No	Item	Quantity	Max. Quoted Rate	Quoted Rate
B (5)	1	Cooked Fine Rice (High Quality Basmati Rice)	150 gm	Rs. 245/- (Two Hundred and Forty Five Rupees) per plate only including all taxes	
	2	Moong Daal	150 gm		
	3	Seasonal fried vegetable	100 gm		
	4	Mixed vegetable(seasonal)	150gm		
	5	Small Fish Curry	100gm		
	6	Mutton	150gm/4 Pcs		
		Chutney	80 Ml		
	6	Rasgulla	One large size		
	7	Mouth Refresher	1packet		

Group B1, B2, B3, B4 & B5 Total Amount Rs.

Braverages

Group	Sl No	Item	Quantity	Max. Quoted Rate	Quoted Rate
C	1	Water Bottle 500ml.	01	10	

Group C Total Amount Rs.